

PSJ9 Exh 38



Meeting Minutes

A. General Meeting Information

Project Name	16-024 – CSOMP
Date of Report	August 03, 2016
Location	Park Place – Fourth Floor Large Conference Room
Meeting Facilitator	Ron Cole
Minutes Prepared By	Ron Cole
Meeting Objective	Weekly Status Report

B. Meeting Participants

Name	Attended (Y/N)	Name	Attended (Y/N)
Tom Twitty		George Euson	
Kyle Rieger		Juno Lawrence	
Bill Clark		Mark Mehmet	
Chandra Prakash		Kannan Krishnan	
Tim Palmer		Sue Thompson	
Soundaram Vasudevan		Zelio Desouza	
Nancy Clark		Niki McDaniels	
Nanditha Reddy		Durga Jarugula	
Ron Cole		Stephanie Erdelyi	
Gwenda Waldron (Fusion Op's)			

C. Agenda

#	Topic	Responsibility	Time
1	Project Status Update	Ron/All	
2	Business Discussion	Tom/Kyle	
3	Next Project Steps	Ron/All	
4	Q&A/Discussion	All	

D. Discussions

#	Topic	Notes
1	Project Status Update	<p>1. Project Updates</p> <ul style="list-style-type: none"> Realization Phase <ul style="list-style-type: none"> BI / Fusion Op's Reports / Dashboards – In progress <ul style="list-style-type: none"> ✓ Development to be completed by Monday, 8/8 ✓ Unit Testing Begins Tuesday 8/9 Integration Test Phase <ul style="list-style-type: none"> Frequency Calculation CR – Completed <ul style="list-style-type: none"> ✓ Updates required to Blueprint (adding this task after UAT) ITC2 – In progress (results as of 8/2, 59 Scripts Passed, 3 in progress and 2 defects), ITC2 is scheduled to be completed by COB Today. Project Plan Updates <ul style="list-style-type: none"> Extended ITC2 to 8/3 Revised UAT tasks



#	Topic	Notes
2	Business Discussion	
3	Next Project Steps	Next Steps <ol style="list-style-type: none"> 1. Complete Fusion / BI Team Development activities 2. Complete ITC2 Testing and defect remediation today 3. NO Updates required for SOP's (Task will be removed) 4. Begin UAT Planning 5. Begin Performance / Load / Stress test planning Upcoming Tasks: <ol style="list-style-type: none"> 1. Performance Load & Stress Test – Week of 8/8 2. Training Documents / Plan – Begins 8/16 3. End User Training – Begins 8/31 4. Final Preparation Phase – Begins 9/2 5. UAT – Begins 9/12 6. Go-Live – 11/4
4	Q&A / Discussion	<ol style="list-style-type: none"> 1. Kyle – OOO Friday afternoon (8/5) 2. James Hopkins – Not Available August 11 – 15 and September 5 – 9

E. Agreements

#	Topic	Notes
1	Master Data	Bill Noted that the data list (MCA, L1, Controlled substance, etc.) he will be providing is a living list and will not be final until the day before implementation.
2	List 1 Chemicals	List 1 Chemical (Non-MCA item) requirements have been removed from the scope of the CSOMP project per Tom Twitty on April 8, 2016
3	Ownership field	Ownership field has been removed as a requirement for the CSOMP project per Kyle Rieger on April 25, 2016
4	Name 4	Name 4 to be added to Fusion Op's for reporting
5	CSOMP Performance Dashboard	Performance Dashboard will be deferred until later in the project (August) due to requirement(s) may change with new Business Owner.
6	CR 013 Add MCA Dosage Type	Change Request CR-013 Add MCA Dosage Type Approved 5/10/16
7	Reports ZSDR08937 & ZSDR0837N	SOM Family will NOT be a MANDATORY input parameter in regards to ZSDR0837 & 0837N reports.
8	Life Style Drugs	Business confirmed that lifestyle drugs would be checked only on quantity URL limit maintained at plant level since DEA License number is not mandatory for customers buying lifestyle drugs. Kyle confirmed on 6-1-16.
9	Customers with less than 4 months Sales History	Customers with less than 4 months of Sales History will not be checked for pattern and frequency, Per Kyle 6-1-16.
10	VB01 & VB02 Security	Master Data and Compliance will both have security access to VB01 and VB02 which are used to create and maintain Inclusions and Exclusions, as well as ZECS exclusions used for DEA exclusions being added in CSOMP. (Agreement date: 6-22-16)
11	Returns	The CSOMP project will not include RETURNS so they will not be considered in the Monthly Usage or as part of Pattern & Frequency. However, RETURNS will continue to be part of the BI/Fusion reporting as planned. (Agreement date: 6-28-16)
12	SOP's	There will be NO updates required to the CSOMP SOP's. Kyle confirmed on 8-3-16



F. Action Items for Follow-up

#	Action Description	Assigned To	Target Date
1	Any New fields going to BI for reporting as a result of Change Request #15, "Change in Frequency Calculation Logic"? (Completed)	Ron / Kyle	7/29
2	User Procedures & SOP tasks, move out to start on 8/4 due to Extending ITC2 (Completed)	Ron	8/1
3	Set up meeting with ERP (Kannan, Soundaram) to discuss CSOMP Final Prep and Implementation tasks. (Completed)	Ron	8/1